



# RMIT International University Vietnam

# Parking and Traffic Management Guidelines

## POLICY STATEMENT

RMIT Vietnam encourages greater use of public transport to minimise the impact on the environment of staff and students traveling to and from the University sites.

To this end the University will provide a limited number of parking areas and spaces for the parking of motor bikes, motor vehicles and bicycles on sites that it owns and has developed. There may not be enough parking spaces to meet demand. When parking areas on site are full, a driver will need to find alternate parking off site. The University does not provide on site parking at sites that it leases however it will advise staff and students of parking facilities near the site.

The University has arranged for the public bus service to have a bus stop on the Saigon South site. Buses leave for the city centre every 20 minutes. The University provides a bus service for staff traveling between District 1, Phu My Hung and the Saigon South site.

The University encourages and supports compliance with motor bike helmet laws and reserves the right to refuse vehicle entry to its sites of any driver not wearing a helmet.

RMIT International University Vietnam does not take any responsibility for the security of vehicles parking on its sites, or for any loss from or damage to any vehicle whilst it is on or parked on the site. Drivers of vehicles enter the University site/s and park on the site/s at their own risk.

The University reserves the right to change the Parking Policy at anytime.

The University reserves the right to develop and implement a penalty system (e.g. fines, restrictions on entry) for non-compliance with traffic and/or parking directions.

## PARKING MANAGEMENT

### HANOI

There is no onsite parking for staff, students, or persons attending corporate training activities at the two University sites in Hanoi. Motor cars are not permitted to enter the site unless by special arrangement with the Head of Campus or the Campus Manager. The University van is permitted to enter and park on site. Motor bike parking sites near the two buildings are not controlled by the University and the University does not take any responsibility for the services – price, security and safety – offered.

#### *Motor bikes:*

Short term parking, up to 30 minutes, for motor bikes on site at Building 1 is restricted to delivery vehicles.

#### *Courier motor vehicles:*

Vehicles from courier companies (DHL, FedEx, UPS, PCN etc) are permitted to park up to 30 minutes in the area to the left of the reception area.

#### *Delivery motor vehicles:*

Delivery vehicles are permitted to park up to 30 minutes in the area to the left of the reception area.

Parking in Building 2 is not permitted at any time.

### HO CHI MINH CITY

#### Motor Bikes

The University provides two designated parking areas for motor bikes and bicycles on the Saigon South site. Bikes are parked at the risk of the driver.

The management of motor bike parking services on the Saigon South campus is contracted to a local organisation with the assistance of the local Peoples Committee. The management company employs residents of District 7. The parking areas are operated on a commercial basis.

Motor bikes are required to park in those areas and pay the required fee. Motor bikes not parked in the designated areas may be removed and owner/driver may face a ban on

entering a University site. Drivers may also face a ban if they do not comply with University traffic management plans, such as speed and direction.

The management company has the right to charge a commercial fee for parking. The fee may be varied at any time. The company has the right to refuse entry to any driver not wearing or carrying a motor bike helmet. The parking attendant will give each driver a ticket upon entering the parking area. The driver is required to produce that ticket to the parking attendant before they are allowed to leave the parking area.

#### Motor Vehicles

#### *Staff and students:*

The University policy is not to provide any parking areas for staff, students and casual visitors at this time in the development of the Saigon South site.

#### *University vehicles:*

Vehicles owned and/or operated by the University are permitted to enter and park on site. The parking area is located to west of the Security Office under the Melbourne Theatre.

#### *Taxis:*

The University has corporate agreements with Vinataxi and Vinasun taxi companies. A designated rank for taxis from the two companies has been provided in the area to the west of the Security Office in Academic Centre 1. Taxis from other companies are not permitted to park or wait on site.

#### *Invited guests and genuine visitors:*

A temporary dedicated motor vehicle parking area for invited guests and genuine visitors to the Saigon South site is located at the western end of Academic Centre 1, opposite the basketball court. Parking is available for up to two hours ONLY. Penalties will apply if the 2 hour limit is exceeded. Students and staff are not permitted to park in this area at any time.

#### *Courier vehicles:*

Vehicles from courier companies (DHL, FedEx, UPS, PCN etc) are permitted to park in the area to the west of the Security Office, under the Melbourne Theatre.

### *Delivery vehicles:*

Authorised delivery vehicles are only permitted to park at the loading bays located at each end of Academic Centre 1. Delivery vehicles cannot park or deliver goods at the entrance to Academic Centre 1.



## **TRAFFIC MANAGEMENT**

The site master plan for the Saigon South provides for a campus where priority is given to pedestrian traffic over vehicular traffic. In the future movement of traffic around the site will be restricted to the perimeters whilst pedestrian precincts will be developed between buildings and in the centre of the site.

The movement of traffic around the Saigon South is restricted in an effort to provide a better quality external environment for the University community. All roads and pathways on the site have a shared use between pedestrians and vehicles.

The speed limit on the Saigon South site is 5 km. Drivers observed to be traveling in excess of the speed limit may face restrictions on entering the site.

Traffic management is aimed improving the external environment of University sites by:

- Reducing the amount of traffic entering the site;
- Preventing traffic congestion;
- Reducing emissions emanating from all kinds of motor vehicles;
- Improving pedestrian safety;
- Reducing noise emissions

The University may change the traffic management arrangements at anytime to suit convenience of the University and will ensure that safety of staff, students and visitors is of paramount importance.

Changes to traffic arrangements will be notified by email and through updates on the University website.

### *Drop off and pick ups:*

Students are encouraged to be dropped off and picked up at the entrance to the campus.

Vehicles may enter the campus for drop offs and pick ups but are not permitted to wait on site. Drivers must follow the directions of security guards.

### *Construction vehicles:*

All traffic – including but not limited to delivery vehicles, earth moving and construction equipment, construction workers - related to the construction e.g. Level 5 expansion and Stage 2 facilities, are required to enter and leave the Saigon South site by the access road provided for that purpose. The road is located past the toll station on Nguyen Van Linh Road. Vehicles involved in other construction projects may be directed to enter the site via the same road from time to time.

Security guards contracted by the University have authority to refuse entry to the site via the main entrance and direct the vehicle to enter the site via the access road.

### *Buses:*

Large buses, over 30 seats, are not permitted to enter the Saigon South site. Passengers are dropped off and picked up at the main entrance to the site.